Name: _____ Date: _____

Reported speech

Grammar worksheet · Ficha de gramática inglesa: el estilo indirecto (reported speech): said, told y asked

Remember!

	Direct speech	Reported speech
present simple → past simple	"I like it."	She said (that) she liked it.
present continuous → past continuous	"I am working."	He said (that) he was working.
present perfect → past perfect	"I have finished."	She said (that) she had finished.
past simple → past perfect	"I lost my keys."	He said (that) he had lost his keys.
will → would	"I will help you."	She said (that) she would help me.
can → could	"I can swim."	He said (that) he could swim.
must → had to	"I must go."	She said (that) she had to go.
am / is / are going to → was / were going to	"I am going to call."	He said (that) he was going to call.

• Time and place: now → then · today → that day · tomorrow → the next day · yesterday → the day before · here → there · this → that · ago → before.
• say (that)... · tell + person (that)...: She told me she was tired. NOT She said me.
• Questions: She asked me if I was ready. · He asked me where I lived. No do / does / did and no question mark.
• Orders and requests: told / asked + person + to / not to: The teacher told us to sit down. She asked us not to shout.

1 Circle the correct option.

Rodean la opción correcta: said o told, el tiempo verbal, if o that, el orden de la pregunta indirecta y to o not to.

1. She said she (has lost / had lost) her keys the night before.
2. She asked us (whether / that) we wanted some water.
3. He (told / said) that he was hungry.
4. He said he (has seen / had seen) the film the week before.
5. He told us (not to / don't) run in the corridor.

2 Rewrite the sentences in reported speech.

Pasan la frase a estilo indirecto: cambian el tiempo verbal, los pronombres y las palabras de tiempo y lugar.

Example: "I am cold," Sara said. → Sara said (that) she was cold.

1. "The museum opens at ten," the guide said.

   → _____

2. "I will be fifteen next month," Valentina said.

   → _____

3. "Your dog is very friendly," the neighbour told me.

   → _____

4. "It will rain tomorrow," the forecast said.

   → _____

5. "I forgot my homework," Amara told the teacher.

   → _____

3 Rewrite the questions in reported speech.

Pasan la pregunta a estilo indirecto: if o whether en las de sí o no y, en las demás, la partícula y el orden de una afirmación, sin do, does ni did.

Example: "Are you ready?" Tom asked me. → Tom asked me if I was ready.

1. "Where do you live?" the girl asked me.

   → _____

2. "Do you play the piano?" Hugo asked Elena.

   → _____

3. "Why didn't you call me?" Laura asked her brother.

   → _____

4. "Which bus goes to the beach?" the woman asked.

   → _____

5. "Are you going to the party?" Marcos asked us.

   → _____

4 Report the orders and requests. Use told or asked + to / not to.

Pasan la orden o la petición a estilo indirecto con told o asked, la persona y to o not to con el infinitivo.

Example: "Sit down," the teacher told us. → The teacher told us to sit down.

1. "Please help me," Ana asked me.

   → _____

2. "Please come to my party," Valeria asked us.

   → _____

3. "Don't touch the paintings," the guide told us.

   → _____

4. "Please turn down the music," the neighbour asked us.

   → _____

5. "Close the window," Mum told me.

   → _____

5 Report three or four things people said to you or asked you this week.

Escriben en estilo indirecto lo que alguien les dijo, les preguntó o les pidió esta semana.

My friend told me that _____

My teacher asked us _____

Mum told me to _____

Someone asked me if _____

_____

_____

_____

_____

_____

Reported speech · Answer key

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2 Rewrite the sentences in reported speech.

Pasan la frase a estilo indirecto: cambian el tiempo verbal, los pronombres y las palabras de tiempo y lugar.

Example: "I am cold," Sara said. → Sara said (that) she was cold.

1. "The museum opens at ten," the guide said.
   → The guide said that the museum opened at ten.
2. "I will be fifteen next month," Valentina said.
   → Valentina said that she would be fifteen the following month.
3. "Your dog is very friendly," the neighbour told me.
   → The neighbour told me that my dog was very friendly.
4. "It will rain tomorrow," the forecast said.
   → The forecast said that it would rain the next day.
5. "I forgot my homework," Amara told the teacher.
   → Amara told the teacher that she had forgotten her homework.

3 Rewrite the questions in reported speech.

Pasan la pregunta a estilo indirecto: if o whether en las de sí o no y, en las demás, la partícula y el orden de una afirmación, sin do, does ni did.

Example: "Are you ready?" Tom asked me. → Tom asked me if I was ready.

1. "Where do you live?" the girl asked me.
   → The girl asked me where I lived.
2. "Do you play the piano?" Hugo asked Elena.
   → Hugo asked Elena if she played the piano.
3. "Why didn't you call me?" Laura asked her brother.
   → Laura asked her brother why he hadn't called her.
4. "Which bus goes to the beach?" the woman asked.
   → The woman asked which bus went to the beach.
5. "Are you going to the party?" Marcos asked us.
   → Marcos asked us if we were going to the party.

4 Report the orders and requests. Use told or asked + to / not to.

Pasan la orden o la petición a estilo indirecto con told o asked, la persona y to o not to con el infinitivo.

Example: "Sit down," the teacher told us. → The teacher told us to sit down.

1. "Please help me," Ana asked me.
   → Ana asked me to help her.
2. "Please come to my party," Valeria asked us.
   → Valeria asked us to come to her party.
3. "Don't touch the paintings," the guide told us.
   → The guide told us not to touch the paintings.
4. "Please turn down the music," the neighbour asked us.
   → The neighbour asked us to turn down the music.
5. "Close the window," Mum told me.
   → Mum told me to close the window.

5 Report three or four things people said to you or asked you this week.

Escriben en estilo indirecto lo que alguien les dijo, les preguntó o les pidió esta semana.

Respuesta libre. Ejemplo: My friend told me that she had a new puppy. My teacher asked us if we had finished the exercise. Mum told me to take an umbrella. Someone asked me if the library was open.